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**Report of the Head of Scrutiny and Member Development**

**Scrutiny Board (Central & Corporate Functions)**

**Date: 8<sup>th</sup> September 2008**

**Subject: Scrutiny Board (Central & Corporate Functions) – Work Programme and Draft Terms of Reference**

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**Electoral Wards Affected:**

**Specific Implications For:**

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

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**1.0 INTRODUCTION**

- 1.1 Attached as Appendix 1 is the current Work Programme for this Scrutiny Board. This has been amended to take into account discussions held at the last meeting.
- 1.2 As requested by Members the work of the Board has been scheduled to facilitate the inclusion of two further Inquiries; Consultant Engagement and Member Development.
- 1.3 The Chair in drawing up the work programme has drafted terms of reference for these areas. These are attached as Appendix 2 and 3. In line with Scrutiny Board Procedure Rules comments on the terms of reference have been sought from the relevant officers and the responsible Executive Board Member. These will be available at the Board meeting.
- 1.4 Also attached as Appendix 4 and 5 respectively are the Executive Board minutes from 16th July 2008 and the Council's current Forward Plan relating to this Board's portfolio.

**3.0 RECOMMENDATIONS**

- 3.1 Members are asked to;
- (i) Consider the draft terms of reference as shown at Appendix 2 and 3
  - (ii) Note the Executive Board minutes and Forward Plan
  - (iii) Agree the Board's work programme.

**Background Papers**

None used